

**STEERING COMMITTEE OF THE ACADEMIC SENATE  
QUEENSBOROUGH COMMUNITY COLLEGE, CUNY  
MONTHLY REPORT**

**1. Senate Matters: Composition and Membership**

As of this writing, the elections of 41 Senators from the full-time faculty of Queensborough Community College; one CLT representative, two HEO representatives, and one adjunct representative, have been finalized. The Steering Committee wishes to thank all the members of Queensborough's faculty and staff who ran for election, as well as the number of faculty, HEOs, and Adjuncts who voted for their colleagues. We hope that those member of our college community who were eligible to vote for representatives in the Academic Senate but did not do so will consider voting in the future; this, too, in an important part of engagement with our college community, and so we would be grateful for the continuing involvement of our colleagues!

We also wish to announce two anticipated elections to clarify the order of senators and alternates amongst our Faculty-at-Large, and our adjunct representatives.

- The Steering Committee wishes to recognize the diligence of the Chair of the Committee on Committees, Professor Galatia Iakovou, and our Senate Technology Officer and Special Elections Officers, Dr. Belle Birchfield, for their work on the elections process. We also wish to thank Mr. Raj Vaswani for lending his time and expertise to our election process.
- The Steering Committee would also like to formally thank the outgoing president of the Student Association, Mr. Oluwadamisi Atanda, and his wonderful administration and fellow officers, for their tireless support of shared governance, and their participation on many of the committees of the Academic Senate, including our newly constituted Budget Advisory Committee. We look forward to welcoming his successors, President-Elect Preston Baker and his administrative team!
- Finally, we wish to advance a belated “welcome back” to Senator Dr. Elyn Feldman. We are so happy to see her return to campus!!

**2. Committee Matters: Composition and Membership**

At the April, 2012 meeting of the Academic Senate, Senators will also be asked to consider the full slate of faculty, CLTs, and HEOs assigned to the 19 committees of the Academic Senate. The Steering Committee and the members of the Committee on Committees were extremely grateful and pleased to see 160 members of faculty and staff apply for 90 committee appointments. We wish to remind our faculty colleagues, however, that faculty members (including CLTs) who were not appointed to a committee may still enjoy opportunities to serve on the five committee of the Faculty:

- The Academic Freedom Committee;
- The Student-Faculty Disciplinary Committee;
- The Academic Review Committee (specifications for eligibility to this committee, should be consulted at [http://www.qcc.cuny.edu/Governance/docs/bylaws\\_of\\_the\\_faculty.pdf](http://www.qcc.cuny.edu/Governance/docs/bylaws_of_the_faculty.pdf))
- The Governing Board QCC Student Activities Association
- The Governing Board QCC Auxiliary Enterprise Association

Nominating petitions for these committees have been circulated for the coming academic year, with a due date of April 5, 2012. If this deadline was missed, faculty may wish to consider service on these committees next year. We also wish to encourage these faculty members to consider running for election to next year's Academic Senate!

## **2. Committee Matters: Activities**

- The new Queensborough website format, and the transfer of archived governance materials to the website, has created a few interesting challenges for record-keeping. As of this writing, the Steering Committee has been compelled to undertake a number of projects associated with this change. We are happy to report that most of the minutes, agenda, and annual reports of Academic Senate committees are now up to date, and an update of the Committee on Committee guide, which was a large part of this effort, is nearly complete. (A few areas of concern remain, but we're working on them!) The Steering Committee wishes to thank Dr. Philip Pecorino, and Professor Galatia Iakovou for their extraordinary work on this project. We are also grateful for the contribution of our Senate Technology Officer and Special Elections Officer, Dr. Belle Birchfield, who is continuing to provide critical clarification of election procedures, as well as the programming of our Academic Senate clickers. Finally, the Steering Committee wishes to renew its grateful thanks to David Moretti, who has been unstintingly generous with his time as members of the Steering Committee and Committee chairs endeavor to master the new website loading protocols, and to recognize the extraordinary work of Dr. Lana Zinger, Secretary of the Academic Senate, who worked tirelessly with the chair to review minutes and other documentation for the nineteen committees of the Academic Senate on the new website.
- As of this writing, the Steering Committee has charged the Committee on Bylaws, and the Committee on WID/WAC with a review of discrepancies between current and past website documentation. We wish to thank the members of the Bylaws Committee for their diligence and energy in this matter, and to extend a special thanks to our parliamentarian, Dr. Shannon Kincaid, for his efforts to clarify these issues. We also wish to renew our thanks to Mr. Moretti for working with us on various difficulties we've had with the archiving of the Bylaws of the Academic Senate.

- In response to continuing concerns from members of our Queensborough Community, the Steering Committee of the Academic Senate has requested a report from the Committee on Environment, Quality of Life, and Disability Matters concerning the current status of the Tobacco Implementation Plan. Of particular interest is the consideration of how compliance will be enforced, and whether non-compliance, particularly among students, will carry disciplinary sanctions. We have been advised that we may expect this report by the end of the academic year.
- As per the action of the Committee on Bylaws, Queensborough's newly constituted Budget Advisory Committee has also met with Vice-President Newcomb to begin the annual budget consultation process. The Steering Committee would like to thank the members of the Committee of Chairs, the Faculty Executive Committee, and the Student Government Association for their nomination of members to serve on this important committee.
- The Steering Committee would like to recognize the initiative of the Committee on Student Activities of the Academic Senate, which, under the leadership of its chair, Professor Ted Rosen, assisted with the effort to encourage students to participate in the recent, campus-wide referendum concerning the amended Queensborough Governance Plan. We also wish to thank the over 100 students who voted in this referendum!
- The Steering Committee would also like to recognize the tireless, and continuing efforts of our members of the Committee on Curriculum, who have begun the Herculean labor of assisting departments as they assess the extent to which the Pathways Project may compel course revisions and modifications of Queensborough's thirty-one degree programs. The Steering Committee has been given to understand that there are currently over 200 course nominations being prepared for review.
- Pending the completion of this course nomination process, the Steering Committee would also invite the member of the Special Committee on General Education Outcomes to plan a time to review the Pathways Outcomes from the perspective of Queensborough's Mission Statement, in order that a report on this review may be submitted to the Academic Senate.
- Finally, the Chairs of our committees of the Academic Senate will be meeting with the Steering Committee on Wednesday, April 18, between 1-2.30 PM in Humanities Building 206 to review end-of-year procedures. However, we would like to take this opportunity to thank all members of faculty who chaired our committees of the Academic Senate through a particularly challenging year!

### **3. University and College Wide Matters with Direct Bearing on the Senate**

- The Steering Committee wishes to renew its thanks to President Call for her support of the recent Queensborough Governance Plan revisions and referendum, and has asked that

she keep the faculty informed as it makes its way through the CUNY Central Office to the CUNY Board of Trustees.